

Tax return 2015: required documents and information

Personnel information and documents received from the tax authorities

- Names and dates of birth of the tax payer, his spouse and their children
- Other persons supported: name, address, amount of the contribution paid
- Tax forms 2015
- Final tax assessment 2014 (décision de taxation)
- Tax at source if applicable (attestation-quittance)
- Instalments paid for 2015

Revenues

- Salary certificates (tax payer and spouse)
- Child and family allowances (if not paid by the employer)
- Director's fees
- In case of self-employment: balance sheet, profit and loss statement
- Unemployment, illness or accident benefits
- Periodic pensions (old age, disability, others)
- Capital payments (lump sums from pension, severance payment, others)
- Bank and postal account statements as of December 31, 2015
- Lottery gains

Deductions

- Transportation costs between domicile and place of work
- School fees for further education, other professional expenses
- Voluntary payments into a pension plan (2nd and 3rd pillar)
- Family support following a divorce or a separation (paid or received)
- Day-nursery expenses
- Medical and dental cost not covered by health insurance
- Mortgage interest, interest on private debts (also interests on credit cards)
- Donations to institutions of public interest
- Donations to political parties

Tax return 2015: required documents and information (continued)

Fortune

- Statements of shares, bonds, funds etc.
- Indication on bank notes, gold and other precious metal, private cars, art collections, jewellery, boats, etc.
- Insurance value of furniture and moveable property (ECA)
- Surrender value of life insurances
- Inheritances (distributed or not)

Real estate

- Taxable value of real estate, private and commercial
- Revenues on real estate (rental value of owner occupied houses, rent, lease, sublease, etc.)
- Maintenance costs on real estate, insurances, property tax (impôt foncier)
- Information on purchase or sale of real estate during 2015

Miscellaneous

- Revenues and fortune of minor children
- Indications on inheritances and gifts received
- Tax free revenues or revenues taxable in another country
- Rent paid (net amount)